

Gregory D. Hart

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## **Education**

### ***Bachelor of Arts Degree in Management Science***

Buena Vista College

- CUM Laude graduate with a 3.64 grade point average
- Top 10% of graduating class

### ***Associate in Arts Degree in Mid-Management***

Iowa Western Community College

- 3.45 grade point average

## **Work History**

Kelly Services at Kellogg's

### ***Packaging Supervisor*** July 2009 to Present

- Supervising, staffing and scheduling of multiple breakfast food packaging lines.
- Monitor quality of package and food be processed.
- Coaching and counseling employees

NSK Corp. November 2006 to April 2009

### ***Quality Assurance Engineer*** May 2008 to April 2009

- Monitor, review, and track all process controls, deviations, and changes for all product lines.
- Write and review standard operating procedures, work instructions and quality bulletins.
- Develop corrective actions for quality defects, scrap and customer returns,
- Monitor and reduce scrap defects and rework.
- FMEA (Failure Mode Engineering Analysis) control for both single row product.
- Quality equipment repair, inspection, replacements and upgrades.
- Monitor supplier quality, defects, and specifications.
- Incoming component inspection.
- Lead Z defect meetings as needed to reduce quality defects in all processes.

### ***Business Unit Leader*** November 2006 to May 2008

- Manager of operations of the normal size or original production lines in all processes including, heat treat, five grind processes and assembly.
- Directing Unit Coordinators and Team Leaders, with the aid of the APS (Advance Production Systems) members and lean manufacturing processes.
- Maintain operating budget, staffing levels, and quality systems.
- Control inventory levels and schedules buy directing the planning process of material control and Unit Coordinators.
- Employee safety, 5'S process, schedule review, and process improvement using the Lean Manufacturing concepts.

Pure Fishing July 2000 to October 2006  
Spirit Lake, IA

***Material Control Manager, Bait Factory*** August 2001 to October 2006

- Inventory control, material ordering, production scheduling and Kanban control.
- Ordering of raw materials from suppliers.
- Inventory reduction and control of raw materials, work in process, and finished goods from \$3.5 million to \$2.4 million from August 2001 to December 2002.
- Monthly cycle counts of material for control of inventory levels and accuracy.
- Set up of initial suppliers in a SMI (Supplier Managed Inventory) program. Including the move of packaging supplies to an onsite consignment program with multiple vendors.
- Managing the MRP (Material Requirements Planning) of all SKU's for the bait factory using SAP in a lean manufacturing environment. Master data set-up, electronic Kanban control, purchase orders and production order set up in SAP.
- Production scheduling and inventory control for Wal-Mart, Bass Pro and all major customers for the Bait Factory.
- Subcontractor control for outside manufacturing.
- Managing material handlers and forklifts required for raw material and finished goods movements in a 24 hour a day operation.

***Plant Production Manager, Second Shift*** July 2000 to August 2001

- Plant production and distribution of the second shift, including fishing line extrusion, fish lures, fish bait, hard plastic molding, shipping, receiving, and plant maintenance.
- Supervision and leadership of 100 plus co-workers in two focus factories and distribution, with the assistance of five coordinators in each of the work areas.
- Schedule and organization arrangement of second shift and weekend co-workers.
- Interviewing candidates for openings in all second shift and weekend work area.
- Lead and direct the plant maintenance co-workers on second shift.
- Second shift plant security, safety and emergency response leader.
- Training and development of second and weekend shifts for coordinators and co-workers.
- Hiring, attendance, disciplinary action, terminations, and coaching of co-workers.
- Total Improvement Process (TIP) Coordinator for manufacturing and distribution. Set up of TIP and team training needed for continuous improvements in cross-functional teams.

Benco Manufacturing a division of Magna International April 2000 to June 2000  
Belle Plaine, IA.

***Material Control Manager***

- Material Control and production planning of large metal stamping presses, spot welders, and secondary operation, for the automotive industry.
- Including the ordering of materials from suppliers and directing customer deliveries. Handling daily customer contacts and changes in orders by the customer.
- Supervising of shipping, receiving, and warehouse operations, as well as the transportation of materials to and from other operations.
- Handling of customer packaging, and returnable containers.
- Controlling the materials side of the move of the operations from Qwik Tool to Benco Mfg. for Toyota, Saturn, and Nissan.
- Set-up of separate warehouse operations for the staging and shipments to Toyota.

NSK Corporation January 1981 to April 2000

Clarinda, IA

Liberty, IN

***Manufacturing Coordinator*** August 1997 to April 2000

- Manufacturing operations of the plant and Material Control, including ordering of materials from suppliers and customer deliveries.
- Directing Team Coordinators and Team Leaders, with the aid of the Continuous Improvement Process.
- Managing the startup of Material Requirements Planning (MRP) system for the Liberty plant.
- Managed all in-bound and out-bound shipments, including logistics, loading, and unloading. Developed an automated process to produce shipping documents.
- Fall of 1997, helped to defeat a union drive by the UAW.
- Implemented a fixed 12 hour, 7 day a week schedule shift plan for the plant.
- Responsible for correcting PC and network software problems, as well as installing hardware.
- Inventory reduction and control of raw material, work in process, and finished goods from \$3.2 million to \$2.5 million
- Managed the human resources functions for the plant. Responsibilities included interviewing, hiring, performance appraisals, coaching, counseling, disciplinary action, terminations, safety, ergonomics, and union avoidance.

***Production Planner*** May 1995 to August 1997

- Ordering of raw materials and components. Production scheduling of single row ball bearing products in all processes from raw material to finished product.
- Production scheduling of the machining process. Improved the production scheduling system to achieve JIT deliveries of material to the next internal production process, which reduced work in process.
- Responsible for production scheduling and shipments of the machining process for magnetic clutch and water pump bearings to the Ann Arbor, Michigan plant.
- Repair and setup of the mainframe network terminals for the plant.
- Assisted in the increase of inventory turns in the shipping department.
- Organization of annual physical inventory for the shipping, and assembly departments.
- Monthly cycle counts of material for control of inventory levels.

***Production Supervisor*** November 1988 to May 1995

- Supervision of operators, Senior Set-ups, Maintenance, and Shipping & Receiving.
- Fall of 1992, coordinated the installation of a bar code label printer system to print AIAG labels to ship product to automotive customers.
- Completed a bar code project for the elimination of mixed balls and to control inventory.
- Organized and supervised annual physical inventory of bearings and components.
- Coordinated the installation of mainframe terminals in the production area for the input of production and scrap, as well as to make scheduling requirements.
- Conducted training for the plant on mainframe usage.
- Member of the implementation team for a peer review system.

***Assembly operator, Assembly Senior Set-up, and G-1 operator*** January 1981 to November 1988

- Operation, setup, repair, and maintenance of assembly equipment. Operation and setup of center less and face grinding equipment.

### **Additional Experience**

- Appointed to Total Improvement Process Coordinator for Pure Fishing, March 2001. Responsible for managing the quality and production improvement process, for manufacturing and distribution. Developed a simplified process of training and problem solving in a team environment. Coordinating cross functional teams and communicating to all levels of the organization on the improvements that had been developed by the team.
- Use of MRP, purchasing, production control, electronic Kanban and master data functions in SAP.
- Functional leader for the SAP PP (production) functions at Pure Fishing. Responsible for master data updates, Help Desk tickets, and troubleshooting.
- Appointed to Xerox Project Coordinator at NSK Corp., to oversee the initial start-up of orders for Xerox Corporation. Reporting directly to the plant manager. This project involved coordinating the manufacturing, quality, engineering, packaging, and scheduling new product in a cross functional team.
- I.S.O. 9000 trainer for the Bait Focus Factory Team at Pure Fishing. Responsible for writing work instructions, development of forms, record retention, and training.
- Software experience: Excel, Office, BaaN, ASPAC, Lotus Notes, and Word.
- Leader of the SMI (supplier managed inventory) team to develop the website, supplier training and business practices for the Bait Focus Factory Team at Pure Fishing.
- Past VP of APICS Education for Northwest Iowa Chapter.

### **Technical Training/Certification**

- Advanced Production Quality Planning & Control Plan Certificate from The PIC Group
- APICS CPIM, 4 modules complete
- Leadership Orientation and Drug and Alcohol Observation Driven Testing
- Continuous Improvement processes training
- ISO 9000 auditor training in preparation for the registration of NSK Corporation
- Interaction Management training
- Electrical Protection & Safety
- Transformers & A.C. Circuits
- Electrical Measuring Instruments
- Basic Industrial Electricity
- Introduction to Electricity & Electronics
- Batteries & D.C. Circuits